

THE EARNINGS ANALYST
Style Sheet

1. All submissions should be of interest to AREA and CPDE members and make a contribution to the pecuniary damages calculation research and practice literature.
2. Manuscripts should be double-spaced, composed in MS WORD using 1 inch margins, 12 pt. type, and delivered as an upload [HERE](#)! You can email editors to let them know you uploaded the article, but it is required that you also upload the document on the link provided. The Co-editors emails are: nostrofe@jsheld.com and raduchon@dvecny.com Do not submit in pdf.
3. In addition to the title of the article, the first page should contain only the author's name, title, affiliation, complete mailing address, telephone number, and email address. This page should be severable from the rest of the manuscript and be the only place where the author's name, etc. should appear.
4. An abstract of no more than 150 words is requested.
5. Figures and tables must be provided for papers accepted for publication. Each table or figure should be on a separate page and numbered consecutively. Headings and other textual material for tables and figures should be double-spaced with only the first letter of the word capitalized.
6. References should be cited within the text using the author-date system. The last name of the author followed by the year of publication should be enclosed in parentheses and usually placed at the end of the sentence before the punctuation, i.e., (Sample, 1981) or (Jones and Smith, 1984; Sample, 1981).
7. Bibliographic entries should be listed alphabetically at the end of the paper under the heading "References." The following formats for journal, book, and legal citations, respectively, should be employed:

Rodgers, James. 2001. "Exploring the Possibility of Worklife Expectancies for Specific Disabilities." *The Earnings Analyst*, 14(1): 1-36.

Deutsch, Paul M., and Horace W. Sawyer. 1985. *Guide To Rehabilitation*. New York: Matthew Bender.

Jones & Laughlin Street Corp. v. Pfeifer, 462 U.S. 523,103 S. Ct. 2541, 76 L. Ed. 2nd 768 (1983).

(Note: Each entry must have a year of publication, and all journal references must include volume and page numbers.)
8. The use of endnotes or footnotes is discouraged. As much as possible, all information ought to be incorporated in the main text. References cannot be used as endnotes or footnotes.
9. The use of first person should be avoided.
10. Manuscripts that clearly fail to comply with style requirements will be returned to the author without being sent to reviewers.
11. TEA does not accept previously published work or articles submitted simultaneously to another journal.

Address TEA inquiries to:

Nora Ostrofe, Co-Editor, Phone: 510-388-4415, Email: nostrofe@jsheld.com

Rachel Duchon, Co-Editor, Phone: 716-807-9128, Email: raduchon@dvecny.com